



Intrinsic – for students and youth

### Trainee Program Application Form

Please check for program  Internship USA  Professional Career Training USA

Please complete this form in English **BLOCK** letters and submit your application together with the following documents to:  
Room 1405, 14/F, Austin Tower, 152 Austin Road, Tsimshatsui, Kowloon, Hong Kong

- Non-refundable administration fee (HKD200 for HK & Macau applicant / RMB200 for PRC applicant / HKD500 for overseas applicant)
- ID copy
- Passport copy
- Resume or CV
- A certified copy of academic transcript translated in English
- Academic Certificates (if any)
- Two recent passport size photos (1.5" x 2"); exclude the one adhered to this form
- English public exam result copy (e.g. HKCEE/HKALE/TOEFL/IELTS/CET)
- Student Status Proof from School Officials (if applicable)
- Previous US visa copy (if any)
- Form DS-7002 completed by Host Company (only applicable to participants with a Host Company prior to application)



Payment Methods:

- By check (please make check payable to "Intrinsic – for students and youth")
- By payment transfer (please transfer the payment to the following account and attached a receipt copy with your name on it)  
Hong Kong resident: [Hong Kong HSBC A/C \(636-379232-838\)](#) & Macau resident: [Macau HSBC A/C \(001-310929-095\)](#)  
For payment via telegraphic transfer, please contact Intrinsic for account information.

Personal Details

Family Name	_____	Given Name	_____
Preferred Name	_____	Name in Chinese	_____
Date of Birth (DD/MM/YY)	____/____/____	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
E-mail	_____	Alternative Email	_____
Occupation	_____	Company (or School) Name	_____
ID No.	_____		_____
Passport Type	<input type="checkbox"/> SAR <input type="checkbox"/> PRC	<input type="checkbox"/> Other (please specify)	_____
Passport No.	_____	Passport Expiry Date (DD/MM/YY)	____/____/____
City of Birth	_____	Country of Birth	_____
Country of Citizenship	_____	Country of Legal Residence	_____
Phone No.	_____	Mobile	_____
Current Address	_____		
Postal Code	_____	City	_____
		Country	_____

Emergency Contact Information

Family Name	_____	Given Name	_____
Relationship to Participant	_____	E-mail	_____
Phone No.	_____	Mobile	_____
Address	_____		
<input type="checkbox"/> Same as above	_____		
Postal Code	_____	City	_____
		Country	_____

Language Proficiency

English	<input type="checkbox"/> Fair	<input type="checkbox"/> Good	<input type="checkbox"/> Fluent	Other (please specify) _____	<input type="checkbox"/> Fair	<input type="checkbox"/> Good	<input type="checkbox"/> Fluent
Chinese	<input type="checkbox"/> Fair	<input type="checkbox"/> Good	<input type="checkbox"/> Fluent	Other (please specify) _____	<input type="checkbox"/> Fair	<input type="checkbox"/> Good	<input type="checkbox"/> Fluent

Other Visa Information

Have you ever visited US?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever worked in US?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever received a J-1 visa to enter US?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever applied for a visa to immigrate permanently to US?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been arrested or convicted of a crime?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been refused a visa by a US Embassy?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you answered "Yes" to any of these questions, please submit explanatory documentation with this application.



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Host company (if applicable)

Name of Host Company
Address
City State Zip Code
Contact Person Name Title
Email Telephone Fax

Personal Statement of Training Objectives (If necessary, you may provide your answers on a separate sheet(s).)

1. What knowledge and/or skills have you acquired in your current studies or previous work experience that have prepared you for this traineeship?

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2. What are your future career goals, and how will this specific training in the US assist you in fulfilling those goals upon return to your home country?"

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3. Explain the Skills and Knowledge you aim to acquire from this training and the anticipated means of achieving these.

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4. Please explain why you require on-the-job training\* to achieve your future career goals. \*the Code of Federal Regulation defines on-the-job training as "an individual's observation of the participation in given tasks demonstrated by experienced workers for the purpose of acquiring competency in such tasks." Each training plan is required to include "a justification for the utilization of on-the-job training to achieve stated course competencies." 22CFR 62.22(g)(4)

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5. What additional benefits do you hope to gain by participating in this program?

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Declaration

I declare that the information given in support of this application is accurate and complete, and understand that any misrepresentation will result in disqualification of my application for participation in this exchange program. I understand that the data I submitted may be sent to other parties during the course of this exchange program as part of the placement process.

Candidate Signature \_\_\_\_\_ Date \_\_\_\_\_

For Official Use Only

Date: \_\_\_\_\_
Selection Date: \_\_\_\_\_ Result: accepted / rejected / waiting list
Checklist:
[ ] Non-refundable administration fee (HKD200 for HK & Macau applicant / RMB200 for PRC applicant / HKD 500 for overseas applicant)
[ ] ID copy
[ ] Passport copy
[ ] Resume or CV
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